

Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



### FIRE OFFICER I

4.2	HUMAN RESOURCE MA	UMAN RESOURCE MANAGEMENT					
Cand	idate:		Da	ate:			
Birth	Date:		Last 4 digits of SS	S#:			
	DARD: 4.2.1 1021, 2014 Edition	assignment at an complete, clear, a	sks or responsibilities to emergency incident, so and concise; safety consi mes are conveyed.	that the i	nstructi	ons are	and
tasks l	DRMANCE OUTCOME: The capased upon training and stand	andidate shall be ab lard operating proce	ole to condense instruction deduces.				
	<b>ITIONS:</b> Given a scenario and on, the candidate shall demor			uiated en	nergenc	y operati	ion
No.		TASK STEPS		FIRST Pass	TEST Fail	RET Pass	TEST Fail
1.	Assign tasks or responsibility operations according to scen		s during emergency	1 433	ran	1 435	Fair
2.	Give complete, clear, and contraining standards and scenario		based on applicable				
3.	Communicate desired outco	omes to unit members that are appropriate					
4.	Address safety consideration	ns appropriate to sc	enario				
5.	Ensure orders are understoo	d by unit members					
6.	Utilize personnel and/or equ	ipment in an effici	ent manner.				
RETE:	ST OVED BY:		RETEST EVALUATOR:		1	ı	
Evalu	ator/Candidate Comments:						
I	Evaluator (Print & Sign)	Date	Candidat	te		Da	ite
	Re-Test Evaluator		Re-Test Cand	lidate		Da	ıte

3000-420-083 (Oct.2014) Page 1 of 24



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



## FIRE OFFICER I

2	<b>HUMAN RESOURCE MA</b>	NAGEMENT		F	Evaluati	ion Shee	et: 4.2.2
Cand	TASK: Assign tasks or responsible assignment under non-emergency location, so that the instructions assignment with the instructions assignment under non-emergency location, so that the instructions are set of the control of the co	Da	ate:				
Birth	Date:		Last 4 digits of SS	te:  #:  unit members, ons at a station lete, clear, and red outcomes a or frequently as			
		assignment unde location, so that	er non-emergency conditi the instructions are comp	ons at a solete, clea	nit members, given an as at a station or other vite, clear, and concise; and outcomes are converted outcomes are converted in non-emergency conditions. First Test Retail Pass Fail Pass	work safety	
Perf	ORMANCE OUTCOME: The c						
		<u> </u>	110 10 100 00 1110 12 00 12 0110 1	or 110 qui		181100	5115
					mergen	cy cond	itions
No.		TASK STEPS			1		TEST
110.				Pass	Fail	Pass	Fail
1.			d tasks based upon				
2.							
3.	-						
4.	DARD: 4.2.2 A 1021, 2014 Edition  ORMANCE OUTCOME: The candidate upon department policy.  OITIONS: Given a scenario and assignation or other work location, the candidate upon department policy.  TASK  Issue instructions to unit members department policy and scenario properties of their unit members department policy and scenario properties, clear, and concise and appropriate to the scenario.  Communicate desired outcomes to to scenario.  Ensure orders are understood by understood by understood by understood and/or equipments.	omes to unit memb	unit members that are appropriate				
5.	Ensure orders are understoo	od by unit members	S				
6.	Utilize personnel and/or equ	uipment in an effic	ient manner				
RETE: Appro			RETEST EVALUATOR:		I		
Evalu	ator/Candidate Comments:	:					
I	Evaluator (Print & Sign)	Date	Candidat	e		Da	ıte
	Re-Test Evaluator	Date	Re-Test Cand	lidate		Da	 ite

3000-420-083 (Oct.2014) Page 2 of 24



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



+. <i>4</i>	HUMAN RESOURCE MANAGEMENT		E	vaiuatio	on Sneet	i: 4.2.3	
Candi	idate:	Last 4 digits of SS#:    Task: Direct unit members during a training evolution, gi company training evolution and training policies and proce the evolution is performed in accordance with safety plans, and as directed.   SCE OUTCOME: The candidate shall be able to distribute issue-guided directions to ning evolution.   SCE Given an actual or simulated company training evolution and training policies and e shall demonstrate the ability to:   Task STEPS					
Birth	Date:		Last 4 digits of SS	S#:			
	DARD: 4.2.3 . 1021, 2014 Edition	company training the evolution is p	evolution and training p	policies a	and proc	edures,	
during	g a training evolution.						
			ranning overacion and a	umis p	311 <b>010</b> 3 <b>u</b>	na proce	, au co,
No.		TASK STEPS					TEST
1.	Give clear, concise, and und during training evolution		ons to unit members	Pass	Fail	Pass	Fail
2.		manner					
3.	Utilize personnel and/or equ	ipment in an efficie	ent manner				
4.	Confirm that evolutions are	performed as direct	ted				
5.	Address improper methods (applicable)	or mistakes and cor	rect promptly (if				
6.							
RETES			RETEST				
Evalu	ator/Candidate Comments:						
I	Evaluator (Print & Sign)	Date	Candidat	e		Da	ite
	Re-Test Evaluator		Re-Test Cand	lidate		Da	ite



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



## FIRE OFFICER I

.2	HUMAN KESOURCE MAI	NAGEMENT		E	valuatio	on Sheet	: 4.2.4			
Candi	Candidate:  Birth Date:  Last 4 digits of SS#:  TASK: Recommend action for a member-related problement with a situation requiring assistance and the model policies and procedures, so that the situation is identifitation taken are within the established policies and procedure deed of assistance.  CONDITIONS: Given an actual or simulated member with a situation requiring assistance and satisfance policies and procedures, the candidate shall demonstrate the ability to: (Example substance abuse; acute, chronic, and delayed stress; and health, financial, personal, family, ituations that adversely affect a member's job performance.)  TASK STEPS  TASK STEPS									
Birth			Last 4 digits of SS#:							
		member with a sit policies and proce	cuation requiring assistant edures, so that the situati	nce and to on is ide	he mem	ber assi	stance			
				_			r in			
COND assista substa	ITIONS: Given an actual or since policies and procedures, tance abuse; acute, chronic, and	he candidate shall of delayed stress; an	demonstrate the ability to the ability to the alth, financial, per.	o: (Exar	nples in	clude	ber			
				FIRST	TEST	RET	TEST			
NO.		TASK STEPS		Pass	Fail	Pass	Fail			
1.	Conduct the conversation wi	th subordinate in p	rivate							
2.		ature, responsible a	ttitude toward unit							
3.	Properly identify unit memb	er's problem situati	on							
4.			ember in need of							
5.	Present a course of action wi	ithin established po	licies and procedures							
6.	Make appropriate written rec	commendation for f	further action							
Evalu	ator/Candidate Comments:									
F	Evaluator (Print & Sign)	Date	Candidat	e		Da	ite			
	Re-Test Evaluator	Date	Re-Test Cand	idate		Da	ıte			

3000-420-083 (Oct.2014) Page 4 of 24



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



## FIRE OFFICER I

.2	<b>HUMAN RESOURCE M.</b>	ANAGEMENT		$\mathbf{E}$	valuatio	on Sheet	t: 4.2.5
Candi	idate:		Da	ite:			
Birth	Date:		Last 4 digits of SS	te: #: d procedures, o that policies lly and in writ ction and a se cansfers, prom ary actions, gr  FIRST TEST			
	DARD: 4.2.5 . 1021, 2014 Edition	Last 4 digits of SS#:    A.2.5		edures			
	<b>DRMANCE OUTCOME:</b> The ersonally.	candidate shall be ab	le to communicate verba	ally and	in writir	ng and to	relate
proced	dures, the candidate shall de	monstrate the ability	to: (Examples include t	ransfers	promo	tions, an	ıd
No.		tite:  Last 4 digits of SS#:  RD: 4.2.5  21, 2014 Edition  TASK: Apply human resource policies and procedures, given an administrative situation requiring action, so that policies and procedure followed.  MANCE OUTCOME: The candidate shall be able to communicate verbally and in writing and to resonally.  ONS: Given an actual or simulated administrative situation requiring action and a set of policies es, the candidate shall demonstrate the ability to: (Examples include transfers, promotions, and action/member benefits, sick leave, vacation, commendations, disciplinary actions, grievances, and action/member benefits, sick leave, vacation, commendations, disciplinary actions, grievances, and action/member benefits is size.  TASK STEPS  TASK STEPS  TASK STEPS  TASK STEPS  TASK STEPS  TASK STEPS  TOURD TREST TEST RETES  Pass Fail Pass I Pass		TEST			
NO.		TASK STEPS		Pass	Fail	Pass	Fail
1.	Conduct conversation with	unit member in priv	ate				
2.	Properly identify member'	s issue					
3.	Demonstrate caring, matur	Its.  Given an actual or simulated administrative situation require the candidate shall demonstrate the ability to: (Examples inclination for the candidate shall demonstrate the ability to: (Examples inclination for further action appropriate to ario  TASK STEPS  TASK S					
4.		ember in need of					
5.							
6.	Make written recommenda scenario	tion for further action	n appropriate to				
RETES APPRO	ST OVED BY:						
Evalu	ator/Candidate Comments	S:					
I	Evaluator (Print & Sign)	Date	Candidat	e		Da	ıte
	Re-Test Evaluator		Re-Test Cand	lidate		Ds	

3000-420-083 (Oct.2014) Page 5 of 24



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



4.2	HUMAN RESOURCE MA	NAGEMENT		E	valuatio	n Sheet	: 4.2.6
Candi	idate:		Da	nte:			
Birth	Date:		Last 4 digits of SS	\$# <b>:</b>			
	DARD: 4.2.6 1021, 2014 Edition	members, given a subordinates, so t completion of each	te the completion of assination of projects and task that the assignments are just assignment is developed both supervised during assignments.	s and the prioritize ped, and	e job req ed, a pla member	uirement n for the s are ass	its of
PERFO	ORMANCE OUTCOME: The ca	andidate shall be ab	le to plan and set priorit	ies.			
	ITIONS: Given an actual or si late shall demonstrate the abil		jects, tasks, and job requ	irements	of subc	ordinates	, the
No.		TASK STEPS		FIRST	TEST	RET	EST
110.				Pass	Fail	Pass	Fail
1.	Develop a plan for completi- projects and/or task based or	n scenario					
2.	Set priorities for subordinate based on scenario	e member(s) assign	ed projects and tasks				
3.	Properly assign subordinate	member(s) to speci	ific tasks				
4.	Provide adequate supervisio completion of their assignment and/or resources						
5.	Establish safety measures ap	ppropriate to scenar	rio				
6.	Create written plan to accomprovided	nplish assignment a	ppropriate to scenario				
RETES	ST		RETEST	1	l		
APPRO	OVED BY:		EVALUATOR:				
Evalu	ator/Candidate Comments:						
F	Evaluator (Print & Sign)	Date	Candidat	e		Da	te
_	······································		<del></del>				-
	Re-Test Evaluator		Re-Test Cand	lidate		Da	te



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



4.3	COMMUNITY AND GOVI	ERNMENT RELA	ATIONS	E	valuatio	on Sheet	: 4.3.1
Cand	idate:		Da	te:			
Birth	Date:		Last 4 digits of SS	#:			
	DARD: 4.3.1 . 1021, 2014 Edition		tion on a community neat the need is addressed.	ed, give	n policie	es and	
	<b>DRMANCE OUTCOME:</b> The callity to communicate verbally.	indidate shall be ab		arity wit	h public	relation	s and
COND	ITIONS: Given an actual or si set of policies and procedures	mulated situation re			ue in th	e commi	unity
No.	, , , , , , , , , , , , , , , , , , ,	TASK STEPS	<u>,                                    </u>		TEST Fail	RET Pass	EST Fail
1.	Determine the content of a fi specific community need/fire	e and life safety haz	zard	1 455	Faii	1 455	ran
2.	Direct the message toward the problem and the desired	_ ·	showing the context of				
3.	Ensure the message appeals	to positive motives					
4.	Develop the message to add						
5.	Determine resources needed community						
6.	Determine when the target a safety message		-				
7.	Schedule message delivery ( and in a timely fashion	both time and place	e) for maximum effect				
RETES APPRO	ST OVED BY:		RETEST EVALUATOR:				
Evalu	ator/Candidate Comments:						
I	Evaluator (Print & Sign)	Date	Candidate	e		Da	te
	Re-Test Evaluator	Date	Re-Test Cand	idate		Da	te



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



4.3	COMMUNITY AND GOV	ERNMENT RELA	ATIONS	E	valuatio	n Sheet	: 4.3.2
Candi	idate:		D	ate:			
Birth	Date:		Last 4 digits of S	S#:			
		TASK. Initiate ac	tion to a citizen's conc	ern giver	nolicie	s and	
	DARD: 4.3.2		at the concern is answer				ect
	1021, 2014 Edition		ion and all policies and	-			
	ORMANCE OUTCOME: The ca	andidate shall be ab	le to initiate familiarity	with pub	lic relati	ions and	the
	to communicate verbally.  ITIONS: Given an actual or si	mulated situation w	vith a citizen expressing	concern	and a se	et of pol	icies
	ocedures, the candidate shall					_	
No.		TASK STEPS		FIRST			TEST
	Duovido sorious and immedi		van's samplaint	Pass	Fail	Pass	Fail
1.	Provide serious and immedi (professional, friendly, cour		zen s compianit				
2.	Communicate concern to cit	,	d in a courteous and				
	respectful manner						
3.	Properly identify citizen(s) of						
4.	a. Initiate action so that the	citizen's concern i	s answered; or				
	b. Refer the citizen's conce						
5.	Assure citizen that proper ac based on scenario provided	ction will be taken t	o alleviate concern				
	Address the situation in acco	ordance with all the	applicable policies				
6.	and procedures						
RETES	ST OVED BY:		RETEST EVALUATOR:				
APPRO	JVED D1.		EVALUATOR.				
Evolu	ator/Candidate Comments:						
Lvaiu	ator/Candidate Comments:						
I	Evaluator (Print & Sign)	Date	Candida	te .		Da	
1	Zvaidatoi (Liiit & Digii)	Dau	Canulua			Da	:
	D. D. A.E. L. A.		D 75 4 6	3.1.4			4 .
	Re-Test Evaluator	Date	Re-Test Can	aiaate		Da	ιτe



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



## FIRE OFFICER I

4.3	COMMUNITY AND GOVI	ERNMENT REL	ATIONS	F	Evaluat	ion She	et: 4.3.3	
Cand	idate:		Da	ate:				
Birth	Date:		Last 4 digits of SS	S#:				
	DARD: 4.3.3 1021, 2014 Edition	<b>TASK:</b> Respond to a public inquiry, given policies and procedures that the inquiry is answered accurately, courteously, and in accordant with applicable policies and procedures.						
inquir		ndidate shall be at	le to relate interpersonal	•	-	-		
	ITIONS: Given an actual or si late shall demonstrate the abil		of public inquiry and pol	icies and	proced	ures, the	:	
No.		TASK STEPS		FIRST Pass	TEST Fail	RET Pass	rest Fail	
1.	Respond to public inquiries appropriate to scenario given		tions accurately and	rass	ran	rass	ran	
2.	Respond to public inquiries		respectful manner					
3.	Properly identify issue accor	ding to scenario						
4.	Provide written or oral responsible policies and process		iry in accordance with					
5.	Properly refer individual inq	uiry, if appropriate	2					
RETE:	ST OVED BY:		RETEST EVALUATOR:					
Evalu	ator/Candidate Comments:							
I	Evaluator (Print & Sign)	Date	Candidat	te		Da	ite	
	Re-Test Evaluator	Date	Re-Test Cand	lidate	·	Da		

3000-420-083 (Oct.2014) Page 9 of 24



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



.4	ADMINISTRATION			I	Evaluati	ion She	et: 4.4		
Candi	date:	Da	te:						
Birth	Date:		Last 4 digits of SS#:						
NFPA	DARD: 4.4.1 1021, 2014 Edition	implement a new of departmental polici understood by unit		ne unit le commun	evel, giv	ven a nevo	W		
	<b>DRMANCE OUTCOME:</b> The omental policy at the unit lev		e to relate interpersonal	ly and in	nplemei	nt a new			
	ITIONS: Given an actual or		mental policy, the cand	idate sha	ıll demo	onstrate t	he		
No.		TASK STEPS		FIRST	TEST	RET	TEST		
10.		TASK STEES		Pass	Fail	Pass	Fail		
1.	Recommend changes to ex	kisting department po	licy						
2.	Implement a new or change	ed departmental polic	ry						
3.	Communicate the new poli understandable manner	municate the new policy to unit members in a clear, concise, and estandable manner							
4.	Properly communicate pol- subordinates	roperly communicate policy content and any implications to							
5.	Explain reason(s) for new j	eason(s) for new policy							
6.	Demonstrate proper compl	etion of forms (if requ	uired by scenario)						
7.	Correctly answer unit mem	aber(s) questions in ac	ccordance with new						
8.	Explain accountability meato policy	asures appropriate to s	scenario and according						
RETES			RETEST	•					
.PPR(	OVED BY:		EVALUATOR:						
valu	ator/Candidate Comments	:							
	Evaluator (Print & Sign)	Date	Candidate	e		Da	ıte		
	Re-Test Evaluator		Re-Test Cand			Da			



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



### FIRE OFFICER I

<b>1.4</b>	ADMINISTRATION			F	Evaluati	on Shee	t: 4.4.2		
Candi	TASK: Execute routine unit-level administrative functions, and record management systems, so that the reports and logs complete and files are maintained in accordance with policic procedures.  ERFORMANCE OUTCOME: The candidate shall be able to communicate verbally and in writing liministrative functions.  ONDITIONS: Given actual or simulated forms and record management systems, the candidate shall be ability to:  TASK STEPS  TASK STEPS  FIRST TEST  Pass Fail  I. Issue instructions to unit member(s) in a clear, concise, and understandable manner  Demonstrate to unit member(s) how to complete applicable reports and logs according to policies and procedures and scenario provided  Verify reports and logs are completed by unit member(s) according to policies, procedures, and scenario  Determine that applicable files are maintained according to policies, procedures, and scenario  Determine that applicable files are maintained according to policies, procedures, and scenario								
Birth		Last 4 digits of SS#:							
		and record manage complete and files	ement systems, so that t	he repor	ts and lo	ogs are			
admin	istrative functions.						cute		
		iated forms and fee		15, 1110 01	marauc	SHUII			
No.		TASK STEPS					TEST		
1.			concise, and	Pass	Fail	Pass	Fail		
2.	Demonstrate to unit member								
3.	Verify reports and logs are c	ompleted by unit m							
4.		es are maintained a	according to policies,						
RETES APPRO									
Evalu	ator/Candidate Comments:								
F	Evaluator (Print & Sign)	Date	Candidat	e		Da	ite		
	Re-Test Evaluator	Date	Re-Test Cand	idate		Da	te		

3000-420-083 (Oct.2014) Page 11 of 24



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



## FIRE OFFICER I

1.4	ADMINISTRATION			I	Evaluati	ion Shee	et: 4.4.		
Cand	idate:		Date: Last 4 digits of SS#:						
Birth	Date:								
NFPA	DARD: 4.4.3 A 1021, 2014 Edition	the request is in the	budget request, given a he proper format and is	supporte	d with d	ata.			
suppo	ORMANCE OUTCOME: The corted by data.  OITIONS: Given actual or sim			_					
		T		FIRST	TEST	RET	TEST		
No.		TASK STEPS		Pass	Fail	Pass	Fail		
1.	Develop a written budget re	equest							
2.	Prepare the written budget specifications, descriptions								
3.	Justify the need for the bud	get request with sup	porting data						
4.	Suggest a source of revenue	e to support request							
5.	Prepare a written budget re and free of spelling/gramm coordinator								
RETE Appr	ST OVED BY:		RETEST EVALUATOR:	•		ı			
Evalu	uator/Candidate Comments	:							
	Evaluator (Print & Sign)	Date	Candida	te		Da	ate		
	Re-Test Evaluator	Date	Re-Test Can	didate		Da	ıte		

3000-420-083 (Oct.2014) Page 12 of 24



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



.4	ADMINISTRATION			F	Evaluati	on Shee	t: 4.4			
Cand	idate:		Da	ite:						
Birth	Date:	Last 4 digits of SS#:								
NFPA	DARD: 4.4.4 . 1021, 2014 Edition	<b>TASK:</b> Explain the purpose of each management component of the organization, given an organizational chart, so that the explanation is current and accurate and clearly identifies the purpose and mission of the organization.								
	ORMANCE OUTCOME: The constant of the argument									
COND	onent of the organization and outlines: Given an actual or salate shall demonstrate the ab	simulated organizati					the			
No.		TASK STEPS		FIRST	TEST	RET	EST			
110.		TASK STETS		Pass	Fail	Pass	Fail			
1.	Identify the structure of an	organization								
2.	Identify the functions of ma	anagement								
3.	Communicate in writing th	e mission of the orga	anization							
4.	Communicate in writing th organization	e defined responsibi	lities and duties of the							
5.	Correct, reinforce, or develorganization by recommend that would improve the efficiency (or if no changes,	organizational chart								
6.	Create written documentati structure		current organizational							
RETES APPRO			RETEST EVALUATOR:							
Evalu	ator/Candidate Comments	:								
I	Evaluator (Print & Sign)	Date	Candidat	e		Da	te			
	Ro-Tost Evaluator		Re-Test Cand	idata		Do	to.			



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



## FIRE OFFICER I

4.4	ADMINISTRATION			F	Evaluati	ion Shee	et: 4.4.5
Cand	idate:	ıte:					
Birth	Date:		Last 4 digits of SS	5# <b>:</b>			
NFPA	DARD: 4.4.5 A 1021, 2014 Edition	data, given the goal response reports are	needs and benefits of s and mission of the or e timely and accurate.	rganizati	ion, so t	hat the i	ncident
incide		ulated goals and miss	sion of the organization				
	olicies and procedures, the car		rate the ability to:	FIRST	TEST	RET	ГЕЅТ
No.	ONDITIONS: Given actual or simulated goals and mission of the ad policies and procedures, the candidate shall demonstrate the above.  TASK STEPS  1. Conduct an incident response report using proper forms 2. Complete the incident report according to policies and procedures.  Explain the needs and benefits of collecting the incident response reports.			Pass	Fail	Pass	Fail
1.	Conduct an incident respons	se report using proper	forms				
2.	Complete the incident repor	t according to policie					
3.	Explain the needs and benef	xplain the needs and benefits of collecting the incident response da					
RETE APPR	ST OVED BY:		RETEST EVALUATOR:	<b>!</b>			
Evalu	nator/Candidate Comments:						
Evaluator (Print & Sign)		Date	Candidat	e		Date	
	Re-Test Evaluator		Re-Test Cand	idate		Da	ite

3000-420-083 (Oct.2014) Page 14 of 24



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



4.5	INSPECTION AND INVES	TIGATION		ŀ	Evaluati	ion Shee	et: 4.5.1
Cand	idate:		Da	ıte:			
Birth	ANDARD: 4.5.1 FPA 1021, 2014 Edition  ERFORMANCE OUTCOME: The risdiction for conducting fire instaterials.  ONDITIONS: Given any of the f Residential; 5) Business; 6) Ind d the policies and forms of the attenuation of the policies and reports of the site-specific hazards and heat produce a completed fire in forms and reports  6. Communicate effectively in the policies and reports  6. Communicate effectively in the policies and reports  6. Communicate effectively in the policies and reports		Last 4 digits of SS	5# <b>:</b>			
		conducting fire in occupancies, so the	the procedures of the autospections, given any of that all hazards, including ntified, approved forms at	the (bel g those in	ow) foll nvolving	owing g hazard	ous
jurisdi	ction for conducting fire inspe		-			•	-
4) Res	sidential; 5) Business; 6) Indus	strial; 7) Manufactu	uring; 8) Storage; 9) Mer	cantile;	10) Spe	cial prop	perties;
No.		TASK STEPS		FIRST	TEST	RET	TEST
	Tuitinta initial aantaat with a		i a maliana	Pass	Fail	Pass	Fail
		<u> </u>					
2.	1 1	ate initial contact with courtesy and professionalism in cooperation by emphasizing the reasoning behind the ection bit professional appearance and demeanor for the site visit ade all elements of the fire inspection according to policy (include specific hazards and hazardous materials)					
3.	Exhibit professional appearance and demeanor for the site visit						
4.		xhibit professional appearance and demeanor for the site visit clude all elements of the fire inspection according to policy (inclute-specific hazards and hazardous materials)					
5.	_	lude all elements of the fire inspection according to policy (include e-specific hazards and hazardous materials) duce a completed fire inspection document using the appropriate					
6.	Communicate effectively using	ing both verbal and	written methods				
RETE			RETEST		1		
			EVALUATOR:				
T	Evaluator (Drint & Sian)	Data	Condidat	0		Da	ot o
ŀ	Evaluator (Print & Sign)	Date	Candidat	e		Da	ne
	Re-Test Evaluator	Date	Re-Test Cand	idate	<u> </u>	Da	nte



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



	INSPECTION AND INVES	STIGATION			Evaluati	ion Shee	t: 4.5.
	ANDARD: 4.5.2 PA 1021, 2014 Edition  REFORMANCE OUTCOME: The oppression features that contribute from one building to another so orts, communicate verbally, and NDITIONS: Given any of the form the control of the form of th		Last 4 digits of SS	ate: S#:			
		that contribute to throughout the bu occupancy, and the	onstruction, alarm, dete or prevent the spread of tilding or from one build ne policies and forms of e occupancies listed bel	f fire, heading to another the AHJ	nt, and so nother, go so that	moke given an a pre-ind	
suppre or from reports COND	ession features that contribute m one building to another so to s, communicate verbally, and ITIONS: Given any of the fol	indidate shall be ab to or prevent the sp hat a pre-incident p use evaluative met lowing occupancie	le to identify construction oread of fire, heat, and solan is developed. The conhods. s: 1) Assembly; 2) Educ	on, alarm moke thr candidate cational;	oughous shall be	ion, and t the bui e able to th Care;	_
10) Uı	nusual structures; 11) Mixed o	occupancies and the	policies and forms of t	he author			
No.		structures; 11) Mixed occupancies and the policies and form the candidate shall demonstrate the ability to:  TASK STEPS  te contact with courtesy and professionalism in cooperation by emphasizing the reasoning behind the pre-				RET	
1.	Initiate contact with courtesy	v and professionalis	sm	Pass	Fail	Pass	Fail
2.							
3.	Exhibit professional appeara	icident plan					
4.	Include all elements of the p	exhibit professional appearance and demeanor for the site visit include all elements of the pre-incident plan according to policy					
5.	Produce a completed plan us	sing the appropriate	forms and reports				
6.	Communicate effectively us	ing both verbal and	written methods				
7.	Process completed plans acc	cording to policies a	and procedures				
RETES APPRO	ST OVED BY:		RETEST EVALUATOR:				
Evalu	ator/Candidate Comments:						
F	Evaluator (Print & Sign)	Date	Candida	te		Da	te
	Re-Test Evaluator		Re-Test Cand	lidate		Da	



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



### FIRE OFFICER I

5 Candi	inspection and inves	SIIGATION	D	ate:	tvaiuau	on Snee	et: 4.5
	Date:		Last 4 digits of SS	====			
PERFO perime proper COND	eters to secure the scene at an inc procedure for calling an investi- ITIONS: Given an actual or sim	unauthorized pers from restricted are damage or destruc- didate shall be able to sident. The candidate gator. ulated fire incident s	ons can recognize the perineas, and all evidence or potetion.  o identify the need for a first will identify any potential scene, ropes or barrier tape	neters of i ential evid e investig il witness	the scene dence is p gation and es and de	e and are protected d establisemonstra	I from Sh te the
	TASK: Secure an incident scene, given rop unauthorized persons can recognize the per from restricted areas, and all evidence or persons to secure the scene at an incident. The candidate will identify any potent rocedure for calling an investigator.  IONS: Given an actual or simulated fire incident scene, ropes or barrier tagent forms, the candidate shall demonstrate the ability to:  TASK STEPS  Identify the need for a fire investigation and establish scene perimeters that are easily recognizable by unauthorized persons  Confirm that unauthorized persons are kept from accessing restricted areas  Protect all evidence and/or potential evidence from damage or destruction  Identify potential witnesses  Establish the need for an investigator and use proper methods to secure one  RETEST  EVALUATOR:				TEST	RE	TEST
No.		TASK STEPS		Pass	Fail	Pass	Fail
1.		C	ish scene perimeters that				
2.	Confirm that unauthorized per	sons are kept from a	ccessing restricted areas				
3.	Protect all evidence and/or pot	n damage or destruction					
4.	Identify potential witnesses						
5.	Establish the need for an inves	tigator and use prop	er methods to secure one				
RETES APPRO						ı	
Evalu	ator/Candidate Comments:						
I	Evaluator (Print & Sign)	Date	Candida	te		Da	ite
	Re-Test Evaluator	Date	Re-Test Cand	lidate		Da	nte

3000-420-083 (Oct.2014) Page 17 of 24



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



## FIRE OFFICER I

1.0	EMERGENCY SERVICE	DELIVERY		ı	Lvaiuat	ion Snee	et: 4.0.1		
Cand	idate:			Date:					
Birth	Data	Last 4 digits of SS#:							
	DARD: 4.6.1 1021, 2014 Edition	incident and assig	an initial action pla gned emergency resontrol the emergen	sponse resource	-				
resour	ORMANCE OUTCOME: The carces, and to communicate verb	indidate shall be ab	le to analyze emerg	gency scene c			ocate		
	<b>OITIONS:</b> Given actual or simulate resources, the candidate sh			ent and assign	ned eme	rgency			
No.		TASK STEPS	•	<b>+</b>	TEST				
1.	Analyze emergency scene co	onditions		Pass	Fail	Pass	Fail		
2.	Develop and implement an e		on plan						
3.	Communicate size-up and in	nitial actions	<del>_</del>						
4.	Determine allocation of avai	lable resources							
5.	Determine resource deployn	nent							
RETE: APPR	ST OVED <b>B</b> y:		RETEST EVALUATOR:	•					
Evalu	nator/Candidate Comments:								
]	Evaluator (Print & Sign)	Date	Can	didate		Da	ıte		
	Re-Test Evaluator	Date	Re-Test	Candidate		Da	<u> </u>		

3000-420-083 (Oct.2014) Page 18 of 24



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



## FIRE OFFICER I

.6	EMERGENCY SERVICE	DELIVERY		I	Evaluati	on Shee	t: 4.6		
Candi	idate:	te:							
Birth	Date:	Last 4 digits of SS#:							
NFPA	DARD: 4.6.2 1021, 2014 Edition	assigned resource resources are de	ent an action plan at an emces, type of incident, and a ployed to mitigate the situ	prelimi	inary pla	n, so th	at		
	<b>DRMANCE OUTCOME:</b> The caunicate verbally, and to super								
COND	ITIONS: Given actual or simulate shall demonstrate the abi	ılated assigned res							
No.		TASK STEPS		FIRST	TEST		TEST		
110.		TASK STEES		Pass	Fail	Pass	Fail		
1.	Implement and operate with	in an incident ma	nagement system						
2.	Deploy available resources	oy available resources to mitigate the situation							
3.	Communicate assignments	ommunicate assignments to personnel verbally							
4.	Supervise assigned subording	pervise assigned subordinate personnel under emergency conditions							
5.	Maintain supervision and acunder emergency conditions		d subordinate personnel						
6.	Utilize resources in a reasor	able, safe, and pro	udent manner						
RETES APPRO	ST OVED BY:		RETEST EVALUATOR:		1				
Evalu	ator/Candidate Comments:								
I	Evaluator (Print & Sign)	Date	Candidate	e		Da	ıte		
	Re-Test Evaluator	Date	Re-Test Cand	idate		Da	 ite		

3000-420-083 (Oct.2014) Page 19 of 24



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



.6	EMERGENCY SERVIC	E DELIVERY		E	valuatio	on Sheet Skill S	t: 4.6.3 heet: A
Cand	idate:		D	ate:			
Birth	Date:		Last 4 digits of S	S#:			
	DARD: 4.6.3A 1021, 2014 Edition	and post-incident analy critical elements are id	onduct a post-incident analysis policies, procedures, a entified and communicate ed in accordance with po	and forms, d, and the	so that a	all required forms	ed
strateg effecti comm	DRMANCE OUTCOME: The carry and tactics so that all require veness of the operational stratunicate orally, and to evaluate	andidate shall be able to red critical elements are tegy and tactics. The ca e skills.	develop and conduct a poidentified and communicated and demonstrate	ost-incidented regard the ability	nt analys ding appl y to write	is dealing lication a reports,	ind
matrix	<b>ITIONS:</b> Given an actual or si over which to lay the develop acident analysis policies, proc	pment of the emergency	and the actions of the res	ponding u	nits and		
No.		TASK STEPS		FIRST	TEST	RET	TEST
110.				Pass	Fail	Pass	Fail
1.	Develop and conduct a post tactics	-incident analysis dealir	ng with strategy and				
	Gather information on the a strategy and tactics from the	e following sources:	ness of the operational				
_	a. Interview witnesses and	• •					
2.	b. Review media observati		os)				
	d. Review communication and structural reports		t site plans, inspections,				
3.	Review operational procedu	ires					
4.	Remain objective in gatheri						
5.	Identify and communicate c	ritical elements					
6.	Complete and process approprocedures	opriate forms in accorda	nce with policies and				
RETES' Appro	T VED BY:		RETEST EVALUATOR:				
Evalu	ator/Candidate Commen	ts:					
I	Evaluator (Print & Sign)	Date	Candida	te		Da	ite
	Re-Test Evaluator	Date	Re-Test Cand	lidate		Da	ıte



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



<b>l.</b> 6	EMERGENCY SERV	ICE DELIVER	Y		E	valuatio		t: 4.6.3 heet: B
Cand	idate:			Da	nte:			
Birth				Last 4 digits of SS				
	DARD: 4.6.3B 1021, 2014 Edition	single unit incid that all required	ent and critical	nduct a post-incident analysis police elements are identified and diprocessed in accordance v	cies, proce	edures, a icated ar	nd forms	, so proved
safety the ope and to COND matrix	so that all required critical erational strategy and tactic evaluate skills.  ITIONS: Given an actual or over which to lay the deve	e candidate shall be elements are idented are. The candidate r simulated single elopment of the en	oe able to tified an shall de unit inco	o develop and conduct a pool of communicated regarding emonstrate the ability to write the ability to write the ability and the actions of the respondent of the respondent of the actions of the acti	est-incide application te reports the site be bonding t	nt analys on and e s, commu efore the units and	is dealing ffectivent inicate of incident,	g with less of rally,
No.		TASK STE	DC		FIRST	TEST	RET	FEST
1.	Develop and conduct a po			ng with safety	Pass	Fail	Pass	Fail
	Gather information on sa	fety-related conce	erns fron	n the following sources:				
	a. Interview witnesses a	and participants						
2.	b. Review reports, incide policies and procedure		fety plan	s, standard operating				
	c. Review communicati	on logs and tapes						
	d. Owner/occupant state	ements						
3.	Remain objective in gath	ering and recording	ng data					
4.	Note any violations of or	ganization's stand	dard ope	rating procedures				
5.	Identify and communicat procedures, unforeseen si							
6.	the incident	nditions, and any	other iss	sues pertaining to safety at				
7.	Complete and process ap procedures	propriate forms ir	accord					
RETES APPRO	ST OVED BY:			RETEST EVALUATOR:				
Evalua	ator/Candidate Comment							
I	Evaluator (Print & Sign	n) D	ate	Candidat	e		Da	nte
	Re-Test Evaluator		ate	Re-Test Cand	lidate		Da	nte



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



## FIRE OFFICER I

4.7	SAFETY			I	Evaluati	ion Shee	et: 4.7.1	
Candi	idate:		Da	ite:				
Birth	Date:		Last 4 digits of SS	5#:				
		and procedures, s	o that required reports a	re compl	eted, in	-service	licies	
		ndidate shall be ab	le to apply safety hazard	ply safety hazards and to communica				
COND	ITIONS: Given actual or simu	lated incident and	safety policies and proce	edures, th	ne candi	date sha	11	
No.		TASK STEPS		FIRST Pass	TEST Fail	RET Pass	TEST Fail	
1.	Correctly identify safety haz	ards		1 ass	ran	1 433	ran	
2.	Conduct appropriate in-serv	ice safety training a	according to policy					
3.	Date:  DARD: 4.7.1 DARD: 4.7.1 DARD: ADIE:  DARD: 4.7.1 DARD: ADIE: DARD: 4.7.1 DARD: ADIE: DARD: 4.7.1 DARD: Apply safety regulations at the and procedures, so that required report training is conducted, and member resourching is conducted in particular in particular in parti	nbers						
4.	Correctly communicate men	prrectly communicate member responsibilities toward safety						
5.	<u> </u>	s in writing by com	pleting required reports					
RETE	ST							
I	Evaluator (Print & Sign)	Date	Candidat	e		Da	te	
	Re-Test Evaluator		Re-Test Cand	idate		Da	te	

3000-420-083 (Oct.2014) Page 22 of 24



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



• /	SAFETY				vaiuau	ion Snee	:: 4./.	
Cand	idate:		l	Date:				
Birth	<b>Date:</b>		Last 4 digits of S	SS#:				
	DARD: 4.7.2 A 1021, 2014Edition	investigative for	an initial accident inverse, so that the incident cordance with policies a	is docume	ented an	d reports	s are	
condu	ORMANCE OUTCOME: The cate interviews. OITIONS: Given an actual or s	andidate shall be a	ble to communicate ver	bally and	in writir	ng and to	)	
the ab	ility to:			Fipsi	TEST	Re <sup>n</sup>	TEST	
No.		TASK STEPS		Pass	Fail	Pass	Fail	
1.	Conduct accident investigat	ion as identified in	n scenario					
2.	Make appropriate accident							
3.	Utilize all available resourc	tilize all available resources to document accident conditions						
4.	Interview witnesses to obta							
5.	Identify factors contributing							
6.	Complete appropriate forms policy	s, reports, and state	ements according to					
RETE APPR	ST OVED BY:		RETEST EVALUATOR:	•				
Evalu	uator/Candidate Comments	:						
1	Evaluator (Print & Sign)	Date	Candid	ate		Da	ıte	
	Re-Test Evaluator		Re-Test Car	ndidate		Da		



Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



<b>4.7</b>	SAFETY			I	Evaluati	on Shee	et: 4.7.3	
Cand	idate:		D	ate:				
Candidate:  Birth Date:  Last 4 digits of SS#:  TASK: Explain the benefits of being physically and me of performing assigned duties and effectively functioning physical demand activities, given current fire service to policies, so that the need to participate in wellness and is explained to members.  PERFORMANCE OUTCOME: The candidate shall complete a case study on the national death documented in the fire service and how fire service safety and wellness initiatives can help prissues. Show examples of how the organization is improving this issue and what improvement made to current programs in the organization. The candidate will present this case study to the candidate shall be able to communicate verbally and in writing.  CONDITIONS: Given current fire service trends and agency policies, the candidate shall demandability to:  NO. TASK STEPS								
		of performing ass physical demand policies, so that the	signed duties and effecti activities, given current ne need to participate in	vely fund fire serv	ctioning rice trend	during places	peak gency	
docun issues made The ca	nented in the fire service and has been considered. Show examples of how the control to current programs in the organdidate shall be able to commutations: Given current fire se	ndidate shall comp now fire service saf organization is imp anization. The can nunicate verbally a	elete a case study on the lety and wellness initiation roving this issue and which didate will present this and in writing.	ves can l hat impro case stud	nelp presovement by to the	vent these s could levaluate	se be or.	
ability	to:			Erper	Tran	Dro		
No.		TASK STEPS		FIRST TEST RET			Fail	
1.	Identify the issues causing d	eath and injuries in	the fire service					
2.	Establish fire service safety	and wellness initiat	3					
3.	Communicate verbally and i	n writing						
Evalu	ator/Candidate Comments:							
т	Tvoluotor (Drint & Sign)		Candida	to		Do	<u></u>	
1	Evaluator (Print & Sign)	Date	Candida	ıe		Da	ite	
	Re-Test Evaluator	Date	Re-Test Can	didate		Da	te	